

**BEML LTD**  
**(A Government of India Undertaking)**  
**New Thippasandra Post, BANGALORE – 560 075.**  
**Tel.25022636/8, 25348770, Fax: 25245545**

**COVERING LETTER**

All Bidders,

“Invitation of Quotation (**Two Bid System**) for supply of provision/Grocery items (49 ITEMS) at BEML Limited, Bangalore Complex”

Quotations in **E - mode in Two Bid System** (Technical bid (Sample of provisions) through manual mode and Commercial bid through E- Mode) in SRM are invited for supply of PROVISION ITEMS at BEML Ltd., Bangalore Complex. General Terms & conditions are placed at Part-A, instructions to bidders is placed at annexure A and provision details and quantity requirements are place at PART-B in collaboration folder.

Sl. No.	Tender Description	Tender No	Bid Submission Deadline date & Time
1.	PROCUREMENT OF GROCERY ITEMS	6300036279	<b>14.08.2021 &amp; 2:00 PM</b>

The list of items and annual requirement is as below table.

Sl. No.	Item Description	Qty (In Kgs) Approximate Annual requirement
1.	ASAFOETIDA	107
2.	AVALAKKI	3,000
3.	BANSI RAVA	4,250
4.	BENGAL GRAM	1,500
5.	BG DHAL	5,200
6.	BG FLOUR	1,900
7.	BG FRIED	9,900
8.	CARDAMUM	40
9.	CASHEW NUT	215
10.	CHIROTI RAVA	960
11.	CINNAMON BARK	125
12.	CLOVES	35
13.	COMMON SALT	10,185
14.	COOKING SODA	36
15.	CORIENDER SEEDS	2,780
16.	CUMMIN SEEDS	1,600
17.	GUNTUR CHILLIES	1,110
18.	BYADAGI CHILLIES	2,330
19.	DRY COCONUT	1,200
20.	DRY GRAPES	120
21.	DRY BELLARD SEEDS	170
22.	FENNU GREEK	500
23.	GG DHAL	3,050
24.	GN SEEDS	1,500
25.	GREEN GRAM	1,300

26.	GREEN PEAS DRY	1,200
27.	HORSE GRAM	100
28.	IDLY RICE	7,000
29.	JAGGERY	4,500
30.	JAM	70
31.	KABUL CHANA	900
32.	KARAMANI	1,000
33.	LEMON SALT	9
34.	MILK POWDER	40
35.	MUSTARD	750
36.	PEPPER BLACK	700
37.	PLATE POWDER	700
38.	POPPY SEEDS	500
39.	RAGI FLOUR	11,000
40.	SABBAKKI	200
41.	SN POWDER	25
42.	TABLE SALT	1,000
43.	TAMARIND	1,500
44.	TURMERIC POWDER	150
45.	VERMICELLI	220
46.	WHITE THIL	125
47.	N.S BOILED RICE	3,000
48.	WHEAT FLOUR	4,000
49.	RICE VERMICELLI	3,000

Tender documents are available in our website: <http://www.bemlindia.in>

To download the tender documents, visit [www.bemlindia.in](http://www.bemlindia.in) —————> Purchase

—————> E-procurement (SRM) —————> Log In

Interested vendors can contact us through e-mail: [admin.srm@beml.co.in](mailto:admin.srm@beml.co.in) to obtain the username & password for submitting the bids.

Please note that your bid should be submitted in our **SRM E-Procurement system only** You should be having a valid **Class III Digital Signature Certificate issued by Authorised Certifying Authority to submit your bid in our SRM e-Procurement system**. In case of any queries, you may send the same by e-mail to [admin.srm@beml.co.in](mailto:admin.srm@beml.co.in) or you may contact BEML SRM Team on Phone No: 080-22963269, 22963141. (Monday to Friday)

General information about the tender as follows: -

- |   |  |
|---|--|
| a) E-tender Bid invitation No.                | - Refer above Table                        |
| b) Last date and time for submission of bids  | - <b><u>14.08.2021 / 14:00 Hrs.</u></b>    |
| c) Time and date for opening of technical bid | - <b><u>14.08.2021 / 14:30 Hrs.</u></b>    |
| d) Place of opening of tenders                | - BEML LTD., Bangalore Complex.            |
| e) Quotation shall remain valid till          | - 90 Days from the date of Opening of Bid. |
| f) Specifications/ Delivery                   | - As mentioned in RFQ-PART-B.              |

1. The tenderer is advised to carefully go through the terms & conditions of tender before submitting the tender in SRM.
2. Tender quotations sent by Fax / E-mail or Manual quotation and such quotations will not be considered. Commercial Bid to be submitted in our SRM portal only & Technical bid is manual mode to be submitted samples of Provisions as per selection criteria mention in Part-B (RFQ). If any bulk supporting documents related to technical bids which shall be uploaded in the Collaboration Folder in the SRM portal system only.
3. Delivery Schedule as indicated in **RFQ-PART-B**. Firms should confirm the same in their bid.
4. BEML is not obligated to contract for any of the products / services described in the RFQ.
5. The RFQ is not an offer or a contract.
6. If any of the vendors have defaulted in supplies/services to BEML limited after placement of purchase order (or) If any of the vendors have backed out from their quotation submitted for the enquires of BEML limited (or) If any of the vendors have given wrong information/documents to BEML Limited along with quotations, their quotation will not be considered and their quotation will be rejected.
7. BEML reserves the rights to:
  - a) Accept or reject any or all proposals
  - b) Waive any anomalies in proposals through an addendum
  - c) Modify or cancel the RFQ
8. BEML decision is final for Evaluation of the offer.
9. Corrigendum if any will be updated in BEML website ([www.bemlindia.in](http://www.bemlindia.in)) only.
10. Bidders will not be compensated or reimbursed for costs incurred in preparing & submitting the bids.
11. Submission of both technical bid & commercial bid is compulsory. Submission of only one bid (technical or commercial bid) will lead to rejection of the bids.
12. Non-submission of required Provision (Grocery) item samples & documents due to negligence or ignorance by the tenderer leading to disqualification will have to be borne by the tenderers only. There shall be no claim whatsoever in this regard.

### **General Instructions for Submission of Bids.**

#### **(a) Technical Bid (Sample of provisions)**

- You are requested to send **samples (Qty as mentioned in Part B document) for evaluation in sealed polythene bag preferably in white color. Paste a slip with name of firm. Sample should be submitted along with covering letter mentioning the tender enquiry reference number.**

Samples as stated are to be submitted on or before tender closing date and time to below mention address.

Tender Section  
The Manager,  
BEML Ltd., Bangalore Complex  
New Tippasandra Post  
Bangalore 560 075.

Do not send any commercial related documents in the technical (Sample) bid, commercial details in technical bid will lead to rejection of bids.

Refer Part B for more details.

#### **(b) Commercial bid through E- Mode in SRM.**

- Commercial Bid to be submitted through E-mode in SRM by clicking on Item Data.
- Please quote the 8-digit HSN Code in the BIDDER'S REMARK Section.
- Clearly mention all the applicable taxes in SRM.
- Commercial bid submitted in the system (SRM) without submission of samples will not be considered.